

SARA QUINDLEN

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SKILLS

PROFICIENT

Adobe Premiere
Adobe After Effects
Adobe Photoshop
Adobe Illustrator
Adobe InDesign
Adobe Media Encoder
Final Cut Pro
Microsoft Office Suite
Facebook
Twitter
Instagram
Snapchat
Mailchimp
Wix

WORKING KNOWLEDGE

Avid Media Composer
Adobe Dreamweaver
Adobe Flash
Adobe Lightroom
Adobe Audition
Soundtrack Pro
HTML/CSS



EMPLOYMENT

CDB PRODUCTIONS | DECEMBER 2015-JULY 2019

Video Editor/Motion Graphic Artist, Graphic Designer

- Edit long and short form videos for social media and broadcast
- Design and animate motion graphics for clients including: Hilton, Disney, Universal, ESPN, SeaWorld, USAA, Visit Orlando, Great Wolf Lodge, FEMA, Orlando Health
- Responsible for all aspects of pre and post-production from concept to final delivery
- Manage multiple projects and execute quick turnarounds to meet client deadlines
- Make revisions based on client feedback; adapt quickly to client's changing needs
- Create scripts and storyboards to present ideas to clients
- Design and maintain client websites
- Design fliers, posters, and presentation content

THE GREAT COURSES | SEPTEMBER 2012-NOVEMBER 2015

Producer/Editor

- Edit promotional spots and long form educational courses
- Create and maintain the post-production schedule in conjunction with the producer
- Responsible for designing visual content to be used in courses
- Responsible for overseeing and managing the progress of assistant editors
- Use After Effects to create visual representations of complex concepts

522 PRODUCTIONS | ALEXANDRIA, VA | JULY-SEPTEMBER 2012

Post Production Intern

- Provide assistance to staff in all aspects of post production
- Log and transfer footage and sync audio to master clips
- Create string outs, rough cuts, and fine cuts as requested; deliver by deadline



FREELANCE

SAK COMEDY LAB | AUGUST 2017

- Developed multiple t-shirt designs for SAK's participation in Orlando Pride Month
- Chosen design was produced and sold at SAK Comedy Lab

"JOB HUNT" FEBRUARY - APRIL 2012

Video Editor

- Won: 2013 People's Telly; Best Editing, 2012 Clifton Film Festival; Best Editing, 2012 Visually Wired Film Festival



EDUCATION

THE ART INSTITUTE OF WASHINGTON | 2012

- BFA in Digital Filmmaking and Video Production
- Minor: Graphic Design